# CUNTIDENTIAL

### Approved For Release 1999/08/27: CIA-RDP78-04308A000100060006-5

12 February 1959

#### 25X1A14a

MEMORANDUM FOR: THE RECORD

SUBJECT:

Tutorials, 19-23 January 1959

1. In response to a 15 January 1959 request to CH/OS by the FE Division via the Office of the DD/P Training officer, a program of study in the

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NAME.	GRADE	CAREER DESIGNATION	DIVISION ASSIGNED	AGE	YEARS AGENCY	YEARS OVERSEAS
NAME	GIGADIA	DESIGNATION	MOD TOTAL	11011	210221012	
	GS-12	DI	FE	35	7	6
	GS-12	DI	FE	40	5	3
					5	3

## 25X1A9a <u>AVERAGES</u>

AGE	
GRADE	
YEARS - AGENCY 6	
YEARS - OVERSEAS 4	25X1A14a
CAREER DESIGNATIONS DI	25X1A14a
ASSIGNMENTSFE	

This program extended for five (5) days, 19 through 23 January 1959.

- 2. Formalized (as indicated in the attachment) for the first two days, per the program for the 25X1A9a last three days included: a) a discussion on techniques by Mr. b) a study of course content material, c) indi-25X1A9a vidually-selected tapes, and d) occasional question periods, oral tests, and discussions with me.
- 3. While both officers stated that the time had been usefully spent, my observations, as stated in the last memorandum of record on tutorials, must again emphasize that the taped material was not in a really adequate condition for the most part. Much of it was mislabelled, not labeled, and in sequences which wasted time of those concerned. (Steps I have taken to correct the situation on the tapes are noted in attachment 2). Moreover, an exercise of this kind, if correctly called "tutorials", should include prepared-in-advance discussions and daily written assignments for the students. They might well impose preparation of a "hornbook" by each student. Should Mr. and you wish, I should be glad to draft a 25X1A9a week's program of tutorials, with structured exercises, as well as

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the outline of the "hornbook" I have in mind. Such preparation would serve at least as a stop-gap measure for any future similar last-minute requirement which may be imposed, before Mr. is free to handle such a matter in ways he may wish to initiate.

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4. I shall appreciate your comments.

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Attachments:
As stated above